# MUHAMAD KAHFI MULYASYAH ALFIN FAHLEFI

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## SUMMARY

I am a final-year student majoring in civil engineering at the Bandung State Polytechnic. During college I had organizational experience, I was able to work in a team and always liked trying new things. Familiar with Microsoft Office, AutoCAD, and analysis software.

## WORK EXPERIENCE

**PT. INDONESIA PONDASI RAYA - Jakarta, Indonesia**

Quality Control - Internship(June – August 2023)

* Monitor the work process of building construction to ensure that progress is on time
* Make daily, weekly, and monthly reports
* Calculate the volume of concrete and other materials to make sure the bill of materials is the same as the initial planning

## ORGANIZATIONAL EXPERIENCE

**Polban Association of Civil Engineering Students**

**Staff of Internal Department**(March

2022 – February 2023)

* Create a cadre formation concept
* Manage and developed organizational human resources
* Be the chief committee for the civil engineering graduation program
* Become the right hand of the class leader

**Head of Internal Departement in the Polban Civil Engineering Student Association** (February 2023 – February 2024)

* Responsible for all organizational activities and 400+ members
* Organizes 15+ work programs
* Maintain organizational stability
* Solving problems that occur in the organization
* Serve as Deputy Chair to maintain the integrity of the organization

**Chair of the 2021 Bandung State Polytechnic LKMM-TD Class**

(December 2021 – December 2022)

* Responsible for all organizational activities and 456 members
* Organizes 5+ work programs
* Maintain organizational stability
* Solving problems that occur in the organization

## EDUCATION

**Bandung State of Polytechnic**

(2021 - present)

D3 Building Construction Engineer in Civil Engineer Major - GPA 2.90/4

● Learn construction Management, structures, construction materials, geotechnical.

hydraulics.

## SKILLS

**Soft Skills :** Teamwork, time management, responsible, analyze, communication, leadership

**Hard Skills :**Microsoft Office, AutoCad, SAP, ETABS

**Languages :** English – Beginner

Indonesia - Native